Frequently Asked Questions

Symplicity Matching process:

How do I register?
Please create a candidate profile using the student link here: https://basf-orrick-dcf-csm.symplicity.com/

Who can participate in the diversity career fair?
Any rising 2L law students currently attending an ABA accredited law school.

When will I be notified that my registration has been accepted?
Please allow for up to three (3) business days to receive an acceptance email. Please **DO NOT** create a second profile. If you have not heard back regarding your registration, contact registration@orrick.com.

What is a bid?
The request for an interview with an employer. You are only allowed up to 26 bids and the ability to rank the employer in order of preference. The deadline for bids is Sunday, June 23rd at 11:59 PM PST.

When should I upload my resume?
Immediately upon registration. You can upload revised versions until Monday, July 19th.

Will requests to be added to schedules be approved?
This is on a case by case basis and solely up to the employer.

When will I receive notification I have been selected for an interview?
You will receive an email on Thursday, July 1st notifying you that you were selected. **You will need to accept or decline the interview no later than July 7th. Failure to accept or decline an interview will remove you from the schedule.**

What does the lottery mean?
Employers select 75% of their interview schedule. The remaining slots, or 25% of the schedule is completed via a random selection through our system. You will be notified if you received a lottery interview on Thursday, July 8th.

When will I receive my final schedule?
You will receive an email with your final interview schedule on **Monday, July 19th.**

Will there be opportunities beyond the interview to connect with employers?

Unfortunately, not in the virtual environment.

<u>Day of the Fair:</u>

Will food be provided?

Not in the virtual environment but a light breakfast is ecouraged to be able to perform effectively on your interviews.

Suggested attire for Saturday.

Please dress in business professional attire.

What platform are we using to administer the fair

FloRecruit, an online virtual recruiting platform.

What resources are availble for me to prepare?

Below are links to our help center. There are a ton of helpful tips on both sites, with the resource center probably being the most useful since it also has training videos for employers and students. As far as who to contact if having issues, please use the Flo Recruit support chat. This is the blue icon in the bottom left corner of their screen and is the fastest way to get in touch with us for troubleshooting.

[Help Center](#) (here's a direct link to our [Preparing for your Video Chat](#) article)
[OCI Resource Center](#)